## 2024 Knox College Holiday Schedule

Knox College Holiday	Date Celebrated
New Year's Day	Monday, January 1, 2024
Flunk Day	(1/2 day) SURPRISE!
Day after Commencement	Monday, June 10, 2024
Juneteenth	Wednesday, June 19, 2024
Independence Day	Thursday, July 4, 2024
Thanksgiving	Thursday, November 28, 2024
Day after Thanksgiving	Friday, November 29, 2024
Christmas Eve	Tuesday, December 24, 2024
Christmas Day	Wednesday, December 25, 2024
Winter Break	December 26 <sup>th</sup> – 30 <sup>th</sup>
New Year's Eve	Tuesday, December 31, 2024

## **WINTER BREAK**

Staff not required to work will receive regular pay during the Winter Break. Supervisors will determine who is required to work during the break. Employees who are required to work during the break will receive regular pay and time off at a later date. Hourly employees will be paid 1 ½ times their regular rate of pay for hours worked that exceed their overtime threshold for the week.

## **MEMORIAL DAY AND LABOR DAY**

Knox College will be open and operating on Monday, May 27th, 2024 (Memorial Day), and Monday, September 2nd, 2024 (Labor Day). Employees who work on these days are paid at their regular rate of pay, but receive an alternate day off with pay during that calendar year. Hourly, non-exempt employees who are employed prior to one of these holidays will receive personal time to account for the holiday. This time may be used on or after the holiday.